

**Virginia Apgar Academy of Medical Educators Membership
Application 2022-2023**

DEADLINE: TUESDAY, JANUARY 30, 2024

NAME: _____

DEPARTMENT: _____

Your Academic Title: _____

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Summary Statement – 1 page, 12 pt, 1 inch margins

This one-page document should guide your reviewers through your enhanced CV. Remember that you are demonstrating your excellence, experience, and evidence of engagement in at least two areas of medical education. They are:

- Direct teaching
- Instructional Development and Curricular Design
- Advising and Mentorship
- Educational Administration and Leadership
- Educational Research or Publication

Use this statement to highlight your accomplishments in the areas of your greatest strengths.

How I would like to contribute to the Academy – 1 page, 12 pt, 1” margins

Your willingness to become an active, contributing member of the Academy is very important to us in our selection process. Please use this essay to describe to us the ways that you would like to contribute to the Academy. You can highlight your expertise, interests, enthusiasm, past experiences etc. We are also interested in ways that you have already been engaged in a community of educators, either here at P&S or on a national/international level.

Letter of Nomination

Supplemental Document – Evidence of Excellence
1-2 pages, 12 pt, 1” margins

Please use these 1-2 pages to document your excellence in the 2 areas of medical education that you are highlighting. You may include quantitative and qualitative evidence. If you are including narratives from students or mentees, please excerpt the material rather than including individual letters, e-mails etc.

CV FORMATTING TEMPLATE

Please refer to CUIMC Format for Curriculum Vitae for all instruction.

This is a template for formatting the CV in Word. Please convert from PDF to Word. You may replace the “Jane Doe” information with your own data without losing the columns, spacing, and formatting of the document. If you are unable to successfully convert this PDF to Word, please request from Renee Saindon (rs3970@cumc.columbia.edu) a Word version be emailed to you directly.

Date of preparation: [TODAY’S DATE]

**Jane Doe, MD
45 East 99th Street #56
New York, NY 10165
212-998-5454
Jd559@cumc.columbia.edu**

Place of Birth: New York, NY
Citizenship: USA

ACADEMIC APPOINTMENTS, HOSPITAL APPOINTMENTS, AND OTHER WORK EXPERIENCE

Academic Appointments

05/2010 - present	Columbia University College of Physicians & Surgeons Associate Professor of Medicine at CUIMC	New York, NY
01/1998 – 05/1999	Columbia University College of Physicians & Surgeons Assistant Professor of Medicine at CUIMC	New York, NY
01/1997 – 01/1998	Columbia University College of Physicians & Surgeons Instructor in Medicine	New York, NY

Hospital Appointments

05/2010 - present	New York-Presbyterian/Columbia University Medical Center Associate Attending	New York, NY
01/1998 – 05/1999	New York-Presbyterian/Columbia University Medical Center Assistant Attending	New York, NY

EDUCATION

08/1999 – 05/2004	Columbia University, College of Physicians & Surgeons MD, May 2004	New York, NY
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08/1995 – 05/1999	Cornell University, College of Arts and Sciences BA in English, May 1999	New York, NY
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TRAINING

07/2009 – 12/2009	Department of Medicine, Columbia University Cardiology fellow	New York, NY
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07/2005 – 06/2009	Department of Medicine, Columbia University Cardiology Chief Resident	New York, NY
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07/2004 – 06/2005	Department of Medicine, Columbia University Cardiology Intern	New York, NY
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EXPLANATION OF GAPS IN WORK/TRAINING/EDUCATION

LICENSURE AND BOARD CERTIFICATION

LICENSURE
BOARD QUALIFICATION

HONORS AND AWARDS

ACADEMIC SERVICE

PROFESSIONAL ORGANIZATIONS AND SOCIETIES

- MEMBERSHIPS AND POSITIONS
- CONSULTATIVE (FEDERAL, STATE, PRIVATE)
- JOURNAL REVIEWER
- EDITORIAL

FELLOWSHIP AND GRANT SUPPORT

Include dates, grant title, granting agency, grant number, direct support funds, and your role.
Include the PI if other than yourself.

- PRESENT SUPPORT
- PAST SUPPORT
- PENDING SUPPORT

EDUCATIONAL CONTRIBUTIONS

- Direct Teaching/Precepting/Supervising
- Development of instructional material and curriculum used locally
- Advising and Mentorship
- Educational Administration and Leadership
- Instructional/Educational Materials used in Print or other Media
- Community Education

Educational roles

1. Direct teaching/precepting/supervising experiences (in reverse chronological order)

Academic Year(s)	Title of course/mentoring relationship	Type of learner	Your role	Contact with learners in hours/year	Mean Number of learners/year
2015-17	Teaching Interviewing	1 st year medical students	Instructor	6	50
2014	Teaching physical diagnosis				
2013	Body, Health, and Disease Small group, cardiology section				
Etc.					

2. Instructional Development and Curricular Design (in reverse chronological order)

Academic Year(s)	Course/educational innovation	community	Your role	Brief description
2006	New instructional videotapes for team-based learning	VP&S – department of XX	Primary developer	I led a team that conceptualized and created 5 videotapes for enhancing this learning in our clerkship.
2004				

Etc.

3. Advising and Mentorship (in reverse chronological order)

Academic Year(s)	Name of mentee	Status	Accomplishments	Contact with mentee in hours/year
2006-present	Sam Jones	Medical student	Co-published paper in Academic medicine	20+
2005				

Etc.

4. Educational Administration and Leadership (in reverse chronological order)

Academic Year(s)	Leadership role	Community	Major accomplishments
2006-present	Residency Training Director	Columbia University Dept of XX	Recent site visit (2008) with 5 year accreditation; new curriculum instituted 2009; new advances in technology 2010; 2011 grant to study outcomes related to new evaluation methods
2004			

REPORT OF CLINICAL AND PUBLIC HEALTH ACTIVITIES AND INNOVATIONS

- Practice or Public Health Activities
- Clinical or Public Health Innovations
- Clinical or Public Health Administration and Leadership
- Additional Clinical or Public Health Service Activities

PATENTS & INVENTIONS

- Patents
- Patent Applications

PUBLICATIONS (LIST IN REVERSE CHRONOLOGICAL ORDER, BY CATEGORY)

- ORIGINAL, PEER-REVIEWED RESEARCH PUBLICATIONS IN PRINT OR OTHER MEDIA
- OTHER PEER-REVIEWED PUBLICATIONS IN PRINT OR OTHER MEDIA
- REVIEWS, CHAPTERS, MONOGRAPHS, EDITORIALS
- BOOKS/TEXTBOOKS FOR MEDICAL OR SCIENTIFIC COMMUNITY
- MEETINGS/INVITED ORAL AND POSTER PRESENTATIONS
- CASE REPORTS
- LETTERS TO THE EDITOR
- OTHER MEDIA
- THESIS
- OTHER NON-PEER REVIEWED PUBLICATIONS IN PRINT OR OTHER MEDIA
- NON-AUTHORED PUBLICATIONS

**INVITED AND/OR PEER-SELECTED PRESENTATIONS AT REGIONAL, NATIONAL OR
INTERNATIONAL LEVELS:**
